

**F. No. 354/3/2018-NSM
Government of India
Ministry of New & Renewable Energy**

**Block 14, CGO Complex, Lodhi Road,
New Delhi-110003**

Dated :- 12.04.2022

Vacancy Circular

National Institute of Solar Energy (NISE) is an autonomous institute (registered under Societies Registration Act 1860) under the administrative control of the Ministry of New & Renewable Energy(MNRE). NISE is located at Gurugram (Haryana). The Institute is an apex National R&D Institute in the field of Solar Energy and undertakes activities related to research and development, testing, certification, standardization, skill development, resource assessment and awareness in the field of solar energy and other associated technologies.

2. Applications are invited from eligible candidates in the prescribed format for the post of Director General, National Institute of Solar Energy (NISE), which carries the pay in the pre-revised pay scale of Rs. 37,400 - 67,000 plus Grade Pay of Rs. 10,000/- (Sixth Pay Commission)/ Level -14(7th CPC) with usual allowances as per Central Government rates. The post could be filled by direct recruitment / on deputation basis including short-term contract/Search-cum-selection method.

3. For Direct Recruitment:

Qualification:

Doctorate Degree in science preferably in Solar Energy Technologies or first class Master's Degree in Engineering / Technology in Renewable Energy preferably in Solar Energy Technologies from a recognized University / institution.

3.1 Experience:

Work experience of proven outstanding quality as evident from Publication / recognition of international standard.

Minimum 10 years in case of doctorate degree or 15 years for Master's degree preferably in RD&D / Design / Manufacturing/ Policy Planning in the area of Solar Energy.

3.2 Age:

Between 40 and 55 years the crucial date for determining the age limit shall be the closing date for receipt of application from candidates.

4. For Deputation/Short term contract:

A. Officers of Central/State Governments /PSUs /Universities /Research Institutes /Autonomous bodies

(i) Officers holding analogous posts on regular basis and possessing the educational qualification and experience prescribed for direct recruitment as above.

OR

(ii) Officers having 10 years regular service experience in the pay scale of Rs. 16,400-450-20,000 or equivalent IDA Pattern pay scale in PSUs; and possessing the educational qualification and experience prescribed for direct recruitment as above.

B. The period of deputation shall be initially for a period of 3 years which can be extended up to 5 years. However, persons already on deputation in another ex-cadre post will not be considered. The maximum age limit for appointment on deputation should not exceed 56 years as on the closing date of receipt of applications.

(Note: Qualifications and Experience above are the minimum and mere possession of the same would not entitle any candidate for being shortlisted. Government reserves the right to reject any or all the applications received without assigning any reasons.)

5. Job Description and powers of Director General, NISE:

The NISE is administered through Governing Council. The Secretary, Ministry of New & Renewable Energy is the President of the Governing Council and Director General, NISE is the Principal Executive Officer of the Society, The responsibilities of the Director General, NISE include:

A. Director General, as the Principal Executive Officer of the Society, shall be responsible for the proper administration of the affairs of the Society under the direction of the Governing Council.

B. Director General shall exercise powers as may be delegated by Governing Council or by the President including powers connected with financial matters and execution of infrastructural works.

C. Director General shall have financial powers as delegated powers as delegated by the Governing Council through resolutions as specified in Delegation of Financial Power Rules, 1978 to authorize expenditure for the purposes of travel, transport, canteen etc. subject to the budgetary ceilings previously approved under various sub-heads and shall further be subject to the condition that all orders of economy and re-appropriation issued by the Government of India are strictly observed.

D. Director General shall ensure preparation of Annual Report and Profit & Loss Account of the Company and maintenance of accounts, getting accounts audited and informing the Governing council about finances of the Society from time to time.

E. He shall prescribe the duties of all officers and staff of the Society and shall exercise such supervision and disciplinary control as may be necessary subject to these rules and the by-laws.

F. It shall be the duty of the Director General to co-ordinate and exercise general supervision over all scientific and industrial researches and other activities under the


Society and to ensure that all assets of the Society are held and maintained properly for use of the Society.

G. The Director General shall exercise his powers under the direction, superintendence and control of the President of the Society who will also be his controlling officer.

6. How to Apply:

Applications on plain paper giving particulars in the format annexed, enclosing attested photocopies of documents in support of educational qualifications, age and experience etc., and the requisite certificate (as per Annexure 1), from the parent organisation along with authentic copies of APARs for preceding five years, in sealed cover superscribed "Application for the post of Director General, NISE" may be sent through proper channel, within 4 weeks from the date of publication of the advertisement in the Employment News to **Sh. Anurag Sharma, Deputy Secretary, Ministry of New & Renewable Energy, Block- 14, CGO Complex, Lodhi Road, New Delhi-110003.**

For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UTs of Ladhak and Jammu & Kashmir; Lahaul & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Union Territory of Andaman & Nicobar Island and Union Territory Lakshadweep Island and candidates residing abroad, the applications must reach within 6 (Six) weeks from the date of advertisement in the Employment News.



(Anurag Sharma)
Dy. Secretary to the Govt. of India
Phone No.24362706

Copy to :-

- (i) The Technical Director (NIC), MNRE with a request for placing the same on MNRE website on the same date on which it is published in the Employment News.
- (ii) DG, NISE/NIBE/NIWE.
- (iii) MDs, SECI/IREDA.
- (iv) All Ministry/Department of Government of India/All PSUs.

APPLICATION FORMAT FOR THE POST OF DIRECTOR GENERAL,NATIONAL INSTITUTE OF SOLAR ENERGY (NISE), AN AUTONOMOUS INSTITUTION UNDER MNRE

PARTICULARS OF THE APPLICANT

PASTE

LATEST
PHOTOGRAPH

duly self attested.

1.	Name in block letters	
2.	Father's name	
3.	Date of Birth (DD/MM/YYYY)	
4.	Age as on last date for submission of application as per Advt. in Employment News (as per existing rules age limit is 40 years (minimum) and 55 years (maximum))	
5.	Gender(Male/ Female/Transgender)	
6.	Address in full i. Permanent ii. Correspondence iii. Telephone no.(s) iv. Email	
7.	Whether belongs to SC/ST/OBC (if Yes, state the category)	
8.	Name and address of the Ministry/office/organization/institutions where posted at present	

9.	Designation/Post held and nature of employment (regular/ deputation/ ad hoc)	
10.	Pay in the Pay Band with Grade Pay/Level as on date	
11.	Next date of increment	
12.	Name of the parent organisation, in case posted at different office/ organization (application should be sent through Parent organization)	
13.	Post with designation, held on regular basis in parent organisation, with pay, pay band and Grade Pay	
14.	Date from which the said post held on regular basis in Parent Organisation	

15. Educational Qualifications

S. No.	Examination passed	Subject (s)	Name of the Board/ University/ Institute	Year of passing	Marks/ (%)	Division/ CGPA	
					Marks	Div.	CGPA (%age)

16. Work Experience (Details should be specific to the experience requirements detailed in the advertisement)

S. No.	Name of the organisation/ office	Post held	Scale of pay	Period		Nature of scientific/technical work/ Assignment performed	Reason for leaving	Permanent or temporary
				From	To			

17. Area of Specialisation _____

(Attach Synopsis Lab Research work, System Engineering, Economic-Technical & Financial analysis of Scientific Projects and Programmes, Publications, Patents etc, if any (not more than 2 pages)).

18. Special qualifications/ or additional details if any

I, do hereby declare that all the information given by me in the application form and its enclosures are true and complete to the best of my knowledge and belief and if any information given by me is found false at any time in future, it will render me ineligible for the post applied for. I also undertake that I shall abide by all the terms and conditions laid down in the advertisement/ Government rules/ directions in force and as issued from time to time.

Place:

Dtd:-

(Signature of the candidate)

Note:

1. Please paste your recent passport size photograph on right hand top corner.
2. Please attach copies of documents in support of your educational qualification and experience/ proof of date of birth and category (SC/ST/OBC).
3. The application should come through proper channel (parent office) along with the prescribed certificate (Annexure-I) duly signed by the Competent Authority and with concurrence of the present/ parent office for immediate relieving in case of selection on deputation basis as per rules in force and as issued from time to time, and with authenticated copy of APARs for last five years. Advance copy of the application will not entertained at all.
4. Incomplete applications or applications not in accordance with the format/particulars or received after due date will not be entertained and any communication in this regard will not be entertained.

CERTIFICATE

(To be filled in by the Ministry/ Department/ Authority forwarding application)

(In case of Government employees/ PSUs applicants applying for the post of Director General, on deputation, as per Government Rules, as amended from time to time)

Certified that:

- i. The particulars furnished by the candidate:
Name: _____, Designation: _____, Pay Band and Grade Pay: _____, pay drawn as on date of application: _____, have been checked from available records and found to be correct.
- ii. It has been verified that the candidate fulfills the criteria as per conditions laid down for the post of Director General, NISE, as given in the Advertisement.
- iii. No vigilance case is either pending or being contemplated against the candidate and he/she is clear from vigilance angle.
- iv. That no major / minor penalty is imposed against the candidate for last 10 years/ or from the date of her/his employment in Government Service.
- v. There is nothing in the CR Dossier of the candidate, which makes him ineligible for consideration for appointment for the post applied for.
- vi. Up to date, duly attested copies of APAR Dossier for the preceding five years or from the years she/he has been employed in Government/ in the Ministry/PSUs Office, of the candidate are enclosed.
- vii. In case of her/his selection, the candidate will be relieved immediately.

Signature:

Name & Designation:
Office Address:
Telephone No.:
Email ID:

(To be signed/ authenticated with seal by the Authorised Officer in the office where the applicant is presently posted)