



(A Government of India Enterprise)  
D-3, 1<sup>st</sup> Floor, A – Wing (Prius Platinum Building), District Centre, Saket, New Delhi – 110017  
CIN No. U40106DL2011NPL225263

**RECRUITMENT NO. 03/2018**

**ENGAGEMENT OF CONSULTANTS ON CONTRACT BASIS**

Solar Energy Corporation of India Ltd. (SECI) is a CPSE under the administrative control of the Ministry of New and Renewable Energy invites applications for the post of Consultants in various discipline as detailed below:

**1. Consultant (Electrical) (Post: 01 No.)**

<b>Job Specification and Experience</b>	<b>Job Description</b>
B.E./B.Tech Degree in Electrical/Power Engineering.  Master's degree and above in energy studies/renewable and equivalent will be preferred.  Experience of more than 20 years out of which 10 years in Electrical works or design engineering in Power/Energy sector at senior position.	Development of Field Quality Plans, Quality and Inspection protocols.  Review the Electrical works drawings and related documentation submitted by the Contractor during detailed engineering stage of Project implementation against specifications in the Tender and extant Standards and Codes.  Capacity building and standardization of systems and preparation of Quality systems. You will also be required to undertake any other assignments apart from the above, related to electrical works as entrusted by SECI time to time.  Techno-commercial feasibility study and load analysis for Solar PV power projects.  Market research, preparation of project proposals, DPRs, interaction with clients and vendors of electrical supply items related to Solar PV.  Taking up outstation assignments as and when required by SECI.  Root cause analysis of any faults observed in any of the operational Plants and provide preventive measures.

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## 2. Consultant (Civil) (Post: 02 Nos.)

Job Specification and Experience	Job Description
<p>BE/B.Tech Degree in Civil engineering.</p> <p>Master's degree in structural engineering/Computer aided structural analysis/construction management will be preferred</p> <p>Experience of more than 20 years out of which at least 10 years in design/construction/execution of Civil Works associated with infrastructure project at senior position.</p>	<p>Recommend industry best practices for Civil Works portion of the Project design.</p> <p>Review the Civil works drawings and related documentation submitted by the Contractor during detailed engineering stage of Project implementation against specifications in the Tender and extant Standards and Codes.</p> <p>Preparation of Quality Assurance Plans and Inspection protocols for supply items.</p> <p>Preparation/Review of Quality Assurance Plans, sampling methodology, measurement of quantum of work for the projects being dealt by SECI.</p> <p>Responsible for capacity building and standardization of systems and preparation of Quality systems.</p> <p>To undertake any other assignments apart from the above, related to Civil works as entrusted by SECI time to time.</p> <p>Taking up outstation assignments as and when required by SECI.</p>

## 3. Consultant (Wind) (Post: 01 Nos.)

Job Specification and Experience	Job Description
<p>Degree in engineering preferably in Electrical/Power/Energy Studies or equivalent.</p> <p>Master's degree and above in energy studies/renewable and equivalent will be preferred.</p>	<p>Site identification and Wind Energy feasibility assessment, Project development including planning and permitting support</p> <p>Wind Resource Assessment - Statistical Analysis of Wind and other Meteorological Parameters</p>

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Experience of more than 20 years for operation/construction of Power Projects out of which at least 5 years in Wind Power Projects at senior position.	<p>Assist SECI in Preparation of Technical Specifications.</p> <p>Review the wind project drawings and related documentation submitted by the Contractor during detailed engineering stage of Project implementation against specifications in the Tender and extant Standards and Codes.</p> <p>Preparation of Quality Assurance Plans and Inspection protocols for supply items.</p> <p>Preparation/Review of Quality Assurance Plans, sampling methodology, measurement of quantum of work for the projects being dealt by SECI.</p> <p>Responsible for capacity building and standardization of systems and preparation of Quality systems.</p> <p>To undertake any other assignments apart from the above, as entrusted by SECI time to time.</p> <p>Taking up outstation assignments as and when required by SECI.</p>
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#### **4. Consultant (Battery Storage Systems) (Post: 01 Nos.)**

<b>Job Specification and Experience</b>	<b>Job Description</b>
<p>Degree in engineering preferably in Electrical/Power/Energy Studies or equivalent.</p> <p>Master's degree and above in energy studies/renewable and equivalent will be preferred.</p> <p>Experience of more than 20 Years in power projects/battery manufacturing including 5 years in battery energy storage solutions.</p>	<p>Site identification, load flow study and Load assessment, Project development including planning and permitting support</p> <p>Battery Sizing Assessment - Statistical Analysis of Electrical Parameters for both generation and transmission side along with storage technology assessment as per application.</p>

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	<p>Assist SECI in Preparation of Technical Specifications.</p> <p>Review drawings and related documentation submitted by the Contractor during detailed engineering stage of Project implementation against specifications in the Tender and extant Standards and Codes.</p> <p>Preparation of Quality Assurance Plans and Inspection protocols for supply items.</p> <p>Preparation/Review of Quality Assurance Plans, sampling methodology, Field Quality Plans for the projects being dealt by SECI.</p> <p>Responsible for capacity building and standardization of systems and preparation of Quality systems.</p> <p>To undertake any other assignments apart from the above, as entrusted by SECI time to time.</p> <p>Taking up outstation assignments as and when required by SECI.</p>
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#### **5. Consultant (Project Management Domain) (Post: 01 Nos.)**

<b>Job Specification and Experience</b>	<b>Job Description</b>
<p>Degree in Electrical/ Civil/ Mechanical engineering</p> <p>Proven track record in the field of Project Management of managing projects of large capacity solar projects/ power projects at a senior position</p> <p>Experience: (i) Not less than 20 years of experience in Public and Private Ltd companies. (ii) Project management of at least one large scale projects including Ground</p>	<p>Review of Project Management plan for projects and the implementation shall be carried out during various stages of Project (s) as given below:</p> <p>(I) Project Implementation as per plan, progress review meetings, project execution, quality checks and assurance, process implementation and control, Project operations, interfacing with contractors for smooth execution of contracts, etc.</p> <p>(II) Coordination with Client and Contractor towards project implementation including coordination with TS TRANSCO and other</p>

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mounted solar projects preferably for capacity above 20 MW.	<p>related agencies for various matters related to smooth execution of the project.</p> <p>To assist and guide in site supervision and control of daily activities and support for remedial measures.</p> <p>To undertake capacity building of SECI Project management Team and standardization of systems including Quality systems.</p> <p>To undertake any other assignments apart from the above, related to Project management Domain as entrusted by SECI time to time.</p> <p>To take up outstation assignments for Site assessments etc.as and when required by SECI.</p>
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#### **6. Consultant (Solar PV Manufacture) (Post: 01 Nos.)**

<b>Job Specification and Experience</b>	<b>Job Description</b>
<p>Degree in Engineering or M. Sc in Physics or M.Tech in Energy Studies or equivalent.</p> <p>Working Experience of at least 20 years out of which 5 years in working at Solar Manufacturing Units or Research organisation in Solar Photovoltaic at senior position</p>	<p>Review of manufacturing plan provided by the bidders.</p> <p>Progress review of various milestones in manufacturing for all verticals of solar module, Solar cell, Wafer and ingot.</p> <p>Factory inspection for progress assessment.</p> <p>Annual production monitoring and assessment.</p> <p>Developing Factory acceptance test procedures based on MQP for solar modules for various projects of SECI.</p> <p>Verification of solar modules received at site.</p> <p>Verification of performance of the solar modules of SECI owned or PMC sites.</p> <p>To take any other assignments of SECI which may arise time to time.</p> <p>Taking up any outstation assignments as and when required by SECI.</p>

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### **OTHER TERMS AND CONDITIONS**

1. The Engagement is purely on contract basis and will not confer any right for regular appointment in the Ministry/ organization.
2. The Consultant will be appointed initially for a period of two years extendable on need basis after evaluation of the performance.
3. The monthly consolidated fee for all the above posts is Rs. 1,00,000 /- (one lakh only) along with reimbursement towards mobile and internet upto monthly ceiling of Rs. 2000 /-
4. Should not be more than 63 year of age on the last date for receipt of application.
5. Location for the posts mentioned at SI No 1, 2, 3, 4 & 6 will be New Delhi and for SI No 5 location will be Hyderabad.
6. The Consultant shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work.
7. The engagement as Consultant in case of a retired Government Servant shall not be considered as a case of re-employment.
8. Depending upon the number of applications, SECI reserves the right to fix up the eligibility criteria, limit the number of applications to be called for a particular post and to decide about the mode of screening thereof. No correspondence will be entertained for non-calling of candidates for any of the selection process or for non-selection. The decision of SECI in this regard will be final and binding on all the candidates. Shortlisted candidates will be informed through E-mail/Website notifications. The stages of selection process will be periodically displayed on website: [www.seci.co.in](http://www.seci.co.in) and candidates are advised to visit the website from time to time.

### **OTHER CONDITIONS –:**

1. Indian Nationals only need to apply.
2. The Applications is to be submitted in the prescribed format given below at Annexure -I along with Appendix.
3. The crucial date for determining cut – off for age, qualification and experience will be as on the closing date of the advertisement.
4. The candidates should have minimum adequate qualification as on closing date. Unless specifically mentioned all qualifications must be full time qualifications from a recognised University / Institute.
5. The applicant Email ID entered in the application form must remain valid for at least next one year. All future correspondence would be sent via E-mail only.
6. The candidature of a candidate shall be cancelled at any point of time if the candidate is found not meeting the advertised eligibility criteria.
7. The prescribed qualifications / experience constitutes minimum standards and mere possession of the same will not entitle a candidate for being considered for selection

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process. The Management reserves the right to increase or decrease the number of posts or consider for lower posts / grades or not to fill all or any of the notified posts or raise the minimum eligibility standards, change the selection criteria, cancel recruitment process without assigning any reason.

8. The candidature of the applicant is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not found in conformity with the eligibility criteria mentioned in the advertisement.
9. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Delhi and Courts at Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.
10. In case any dispute arises on account of interpretation in versions language other than English, English version shall prevail.
11. The applications duly super scribed with the post applied for on the envelope and duly filled in the prescribed format (Annexure-I), neatly written or typed along with testimonials should reach to **Ms. Shilpi Singh, Manager (P&A), Solar Energy Corporation of India, D-3, A Wing, Prius Building, District Centre Saket, New Delhi 110 017** on or before **08.11.2018**.

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**ANNEXURE-I**

**Application for engagement as Consultant on contract basis in Solar Energy Corporation of India Limited**

<b>Name</b>	
Mothers/ Fathers/ Husband's Name	
Address for Correspondence	
Permanent address	
Contact No./Nos.	
Email ID	
Educations/Technical Qualification (S)	
Details of experience to be attached as "APPENDIX"	<b>Duly filled Performa "APPENDIX" is attached.</b>
Date of leaving / retirement and name of the office where the officer was last working.	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure-I and they are acceptable to me. I certify that no disciplinary proceedings are pending against me, as on date.

**Name**

**Signature of the Applicant**

**Date:**



**APPENDIX**

**Details of experience**

<b>Period of (Starting from the latest)</b>	<b>Name of Office/Organization</b>	<b>Post, Remuneration or Pay Band with Grade Pay, if applicable</b>	<b>Description of duties performed</b>

Name/Signature: - .....